

### Registration of Birth :

i. The registration of birth of a child under the Births and Deaths Registration Ordinance must under normal circumstances be made within three months of the birth. However, if a child of a citizen of Sri Lanka is born abroad, there is an additional requirement under the Citizenship Act that such birth should be registered within one year at the office of the Representative of Sri Lanka in the country of birth or at the Citizenship Division of the Ministry of Defence in Colombo and a Citizenship Certificate should obtain for such child from the same Division.

ii. Therefore, when an application is made for the registration of birth under the Births and Deaths Registration Ordinance, a valid application for the registration of the child under the Citizenship Act should also be made. Such applications for Citizenship Certificates are forwarded to the Citizenship Division which will process the application and send the Citizenship Certificates to the same Embassy/ consulate for onward transmission to the applicant.

iii. If the application for registration of birth is made after 03 months, the reason for the delay should be given in writing at the time of submitting the application ["B6"](#) . If the application is made after 1 year, such applications are forwarded to the Registrar General in Colombo for a decision. In such cases an additional declaration form should be completed.

iv. For registration of a birth of a child of a national of Sri Lanka-born outside of Sri Lanka- the father or mother of the child should be a citizen of Sri Lanka at the time of the birth of the child. The father or mother of the child may make the application for registration of the birth which should be made in duplicate. The father must be present at the Sri Lanka High Commission to make the application.

v. At the time of making the application for the registration of birth and citizenship, an application can be made for the passport for the child.

vi. To register the birth of a child born to Sri Lanka nationals, the following documents should be submitted:

- Application for Registration of a Birth outside Sri Lanka (Ceylon) ( [Citizenship 1 form](#) ).
- Declaration of Birth under Section 16 of the Birth and Death Registration Act ( [Reg: "B4"](#) form)
  
- Original Birth Certificates of the parents
- Sri Lanka passports of the parents
- Original Marriage Certificate of the parents
- Original Indian Visas of the parents
- Original Birth Certificate of the child, issued by the Indian authorities
- Declaration of Citizenship of father/mother, in triplicate.
- In case of an application made after three months and before one year of the birth, [Reg "B6"](#) form, in duplicate.