

## **Tender Notice**

**Subject: Tender notice for the disposal of obsolete/unserviceable 01 car, 2 Scooters, Furniture/Air-conditioners/office equipment/ scrap and other items.**

Sealed tenders are invited for the disposal of obsolete/unserviceable 01 car, 2 Scooters, Furniture/Air-conditioners/office equipment/ scrap and other items on **“as is where is”** basis.

2. The above items are located in the premises of the Sri Lanka High Commission, 27 Kautilya Marg, Chanakyapuri, New Delhi-110001. Details of the contact person for inspection and the tender accepting authority are as under:

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| Date & Time for Inspection of items       | All working days (Monday to Friday) between 10.00 am to 4.00 pm (IST) up to Wednesday, 27 July 2022                       |
| Contact Person                            | Attaché /Administration,<br>Sri Lanka High Commission<br>27 Kautilya Marg<br>New Delhi-110021.<br>Phone -011-23010201/2/3 |
| Tender form available at                  | <a href="http://www.slhcindia.org">www.slhcindia.org</a>  |
| Place for acceptance of tender            | Attaché /Administration,<br>Sri Lanka High Commission<br>27 Kautilya Marg<br>New Delhi-110021.<br>Phone -011-23010201/2/3 |
| Last date & time for acceptance of tender | At 02.00 pm (IST) on Thursday, 28 July 2022   |
| Date & time for opening of tender         | At 02.05 pm (IST) on Thursday, 28 July 2022   |

3. An Earnest Money Deposit (EMD) of INR ₹ 10,000/- (Rupees ten thousand only) should be deposited with the tender in the form of a Demand Draft in favour of “Sri Lanka High Commission”, payable at New Delhi.

### **General Terms & Conditions:**

1. Bidders may inspect the items on the stipulated dates & time.
2. The items shall be sold to the highest bidder. The bids are invited for the lot (i.e., all the items contained in the list of obsolete/unserviceable Furniture/Air-conditioners/office equipment/scrap and other items as detailed in Annexure “A”) as a whole indicating the bid for the car separately. No partial bids would be accepted.
3. List of items is given at annexure “A”.
4. The Earnest Money Deposit (EMD) of the successful bidder shall be adjusted from the total payment.
5. The successful bidder has to make full balance payment, after due adjustment of the EMD, in the form of a Demand Draft in favour of “Sri Lanka High Commission”, payable at New Delhi” within three days after confirmation, failing which the offer will be cancelled and the EMD shall stand forfeited. The EMD of the unsuccessful bidders shall be returned within one month after the tender date, without any interest.

6. No item once disposed to the successful bidder shall be taken back by the High Commission on any condition whatsoever.
7. The successful bidder will be required to remove all items from the disposal site within five days after the payment of the balance amount. On failure to do so, the High Commission shall have the right to forfeit the entire amount of the bidder and dispose of the items through an alternate bidder. The successful bidder, on their own cost, will also be required to make their own arrangements for transport, labour etc. for removing the disposed items.
8. Tender should be addressed to the Attache Administration, Sri Lanka High Commission, 27 Kautilya Marg, New Delhi -110021 in a sealed envelope. The Words “TENDER FOR DISPOSAL OF OBSOLETE/UNSERVICEABLE ITEMS” should be mentioned on the top left-hand corner of the envelope containing the tender.
9. Tenders received after the deadline due to any reason whatsoever shall not be entertained.
10. The financial bid should be given both in figures and words. Any figures of the rates that have been over-written or erased shall not be considered for acceptance.
11. The High Commission of Sri Lanka reserves the right to accept or reject any/all bids without assigning any reason whatsoever.
12. Each page of the bidding document should be signed by the bidder(s).
13. Incomplete and unsigned bids are liable to be rejected. The bid is to be submitted for the entire lot, as mentioned in Sl.No 2 of General terms and conditions.
14. Bidder must enclose copy of address proof (Voter I-card/Aadhar Card/Driving License etc.) and PAN card along with the bid.
15. The EMD of INR ₹ 10,000/- (Rupees Ten thousand only) must accompany the bid, without which the relevant bid shall be summarily rejected.