

Sri Lanka High Commission - New Delhi

NOTICE OF VACANCY

Applications are invited from suitably qualified individuals for the following positions at the Sri Lanka High Commission in New Delhi:

S. No.	Position	Qualification	Initial Basic Salary
1	Gardener	10 th Grade passed with relevant field qualifications	INR 18,000.00 + Allowances
2	Housekeeping Assistant (Sweeper)	8 th Grade passed	INR 18,000.00 + Allowances

Terms of Engagement

The appointments will be made on a contract basis for a period of three years, extendable subject to satisfactory performance.

Age Limit

Applicants should be **between 21 and 35 years of age**.

How to Apply

Duly completed applications (in the prescribed format annexed) must be submitted by email, post, or in person on or before **09 May 2025** to:

Acting High Commissioner
High Commission of Sri Lanka
27, Kautilya Marg,
Chanakyapuri,
New Delhi – 110021
Email: slhcnewdelhi@mfa.gov.lk

Documents to be submitted with the Application

1. Copy of Birth Certificate
2. Copy of Aadhar Card (National Identity Proof)
3. Copies of Educational Certificates / School Leaving Certificate
4. Copies of Professional Course Certificates (if any)
5. Copies of Work Experience Certificates (if any)

Note: Only shortlisted candidates will be requested to appear for an interview.

APPLICATION

For the post of Gardener / Housekeeping Assistant (Sweeper)

(Please tick the relevant box)

Gardener Housekeeping Assistant (Sweeper)

1. Full Name (in capital letters):

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2. Father's Name:

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3. Date of Birth (DD/MM/YYYY):

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4. Age as on 09 May 2025: Years Months Days

5. Marital Status: Single Married Other:

6. Residential Address:

i) Permanent Address:

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ii) Temporary Address:

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7. Contact Number:.....

8. Email ID:.....

9. Nearest Police Station:.....

10. Aadhar Card Number:.....

11. Educational Qualifications (Please enclose copies)

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12. Professional Qualifications (if any):

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13. Work Experience (if any):

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14. Knowledge of English: Fluent Basic

15. Names and Contact Details of Two Local Referees:

1. Name:.....

Address & Contact:

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2. Name:

Address & Contact:

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Declaration:

I hereby certify that all information provided in this application is true and correct to the best of my knowledge. I understand that any false information may lead to the cancellation of my application or termination of employment.

Signature of the Applicant: _____