

Notice for Recruitment of Drivers

The Sri Lanka High Commission is inviting applications from qualified and experienced candidates to fill the position of **Driver**.

- 1. Open to** : Indian citizens
- 2. Nature of appoint** : Contractual
- 3. Salary** : INR 19,900/- plus allowances as applicable
(Salary paid as per rules and regulations of the Government of Sri Lanka)

Eligibility Criteria

1. **Age:** Between 25 and 45 years.
2. **Qualifications:**
 - Possession of a valid driving license for light and heavy vehicles.
 - Minimum of 5 years of driving experience, preferably in a diplomatic or professional setting.
3. **Skills:**
 - Familiarity with routes and traffic regulations in [City/Area].
 - Basic knowledge of vehicle maintenance and troubleshooting.
 - Ability to communicate in English.
4. **Other Requirements:**
 - Excellent driving record with no history of major traffic violations.
 - Physically fit and able to work flexible hours, including weekends and public holidays, if required.

Duties and Responsibilities

- Safely transport staff, guests, and official documents as instructed.
- Ensure the vehicle is clean, fueled, and well-maintained at all times.
- Maintain a logbook for all trips and report any issues promptly.
- Perform additional duties as assigned by the High Commission.

Application Process

Interested applicants are requested to submit their CV, a copy of their driving license, and two references to the following address/email by **15 January 2025**:

Address:

High Commission of Sri Lanka
No : 27, Kautilya Marg,
Chanakyapuri,
New Delhi 110021,
India.

Email: slhc.newdelhi@mfa.gov.lk

Note: Only shortlisted candidates will be contacted for interviews.